

Ram Plan Experience Inactivation Policy

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Purpose and Scope

West Chester University recognizes the value of student learning outside the classroom and has created the Ram Plan: Co-curricular Transcript to document students' experiences, knowledge, and skills. The goal of the co-curricular transcript is to provide an official university document to support all students in their experiential learning, employment, graduate school, and scholarship endeavors. The purpose of this policy is to outline the process for inactivating programs within the Ram Plan: Co-curricular Transcript.

Policy Statement

Departments may wish to remove an experience from the Ram Plan: Co-curricular Transcript for a variety of reasons. These reasons may include, but are not limited to, the following:

- Experience no longer meets students' needs
- Low attendance
- Personnel changes
- Desire to redesign the program

To do so, departments should submit a Ram Plan Experience Inactivation Request Form, located on the Ram Plan website. The submission will be reviewed by a member of the Ram Plan Leadership Team and a decision will be shared with the department. If a program is approved to be inactivated, the experience will remain on the students' co-curricular transcripts, until such time that the student requests to remove it.

Definitions

Co-curricular: Educational programs outside of the classroom that are intentionally designed to build students' skills and competencies that complete the educational mission of the university in fostering student success.

References

Ram Plan website:

<https://www.wcupa.edu/ramplan>

Ram Plan Experience Inactivation Request Form:

<https://cglink.me/2f3/s71911>

Reviewed by: Amanda Thomas, Student Affairs Policy Designee; Ram Plan Leadership Team; Ram Review Committee; and Student Affairs Leadership Team.

Office of Labor Relations Review: Bill Helzlsouer, Senior Associate Vice President and Chief Human Resources Officer

Policy Owner: Dr. Sara Hinkle, Assistant Vice President for Student Engagement

Approved by:



Dr. Tabetha Adkins, Interim Vice President for Student Affairs



UNIVERSITY POLICY

February 27, 2023

Effective Date: February 27, 2023

Next Review Date: February 27, 2027

History: Not applicable

Initial Approval: February 27, 2023

Review Dates: Not applicable

Amended: Not applicable